



United States Department of State

*Bureau of Human Resources*

*Washington, DC 20520*

July 30, 2019

2019-04858

MuckRock News  
DEPT MR 70808  
411A Highland Ave  
Somerville, MA 02144-2516

Dear MuckRock News:

This is the initial agency decision on your March 25, 2019, FOIA request, under the Freedom of Information Act (FOIA), 5 U.S.C. § 552, to the Department of State (DOS), in which you requested materials related to the funding, staffing, and activities of this FOIA office.

The Department of State, Office of Information and Program Services (IPS) received your FOIA request on April 2, 2019. Your FOIA request was assigned the tracking number at the top of this letter. Please include the tracking number in all future communications concerning this FOIA request.

Please be advised that a search has been conducted in the Bureau of Human Resources, Office of Records and Information Management and no responsive records subject to the FOIA were located.

For further assistance or to discuss any aspect of your request, you may contact our FOIA Requester Service Center or our FOIA Public Liaison via email at [Foiastatus@state.gov](mailto:Foiastatus@state.gov) or by telephone at (202) 261-8484.

If you are not satisfied with DOS's determination in response to your FOIA request, you may administratively appeal by writing to: Appeals Officer, Appeals Review Panel, Office of Information Programs and Services (IPS), U.S. Department of State, State Annex 2 (SA-2), 515 22nd Street, NW, Washington, D.C. 20522-8100, or faxed to (202) 261-8571. Appeals must be postmarked within 90 calendar days of the date of this initial agency decision letter. Please include a copy of this letter with your written appeal and clearly state why you disagree with the determinations set forth in this response.

Additionally, if you are not satisfied with DOS's determination in response to your request, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration (NARA) to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, email address: [ogis@nara.gov](mailto:ogis@nara.gov); telephone: (202) 741-5770; toll free number: 1-877-684-6448; facsimile: (202) 741-5769.

Sincerely,

A handwritten signature in black ink, appearing to read "Terrence D. Grows", followed by a long horizontal line extending to the right.

Terrence D. Grows  
Government Information Specialist  
Records and Information Management Division  
Bureau of Human Resources